



GTS-Payroll Management

Payroll software developed by **GTS Info Systems** targets specifically the Indian/Foreign firms because it has captured in it all the Payroll processes that a typical HR/Accounts dept. of a small/medium/large sized company follows. Now no need to buy all stationery of the Government forms. The software has incorporated all the forms which the Government of India has made compulsory for the Indian firms to adopt with respect to their employees.

The person operating the Payroll software need not spend days in the hassles that come bundled with the Payroll process. He can bid farewell to the bulky registers and come out of the gloom that used to surround him during the payroll generation. With all the payroll processes categorized.

The Payroll software starts off from formation of a Company and the branch offices. Then it inputs the Employee related information and in which group company/department he is recruited. Just assign the employee a salary structure and you are ready to generate and manage payroll processes with respect to that employee. Also the end user has the flexibility to create his own salary structures and salary formulae. It is multi-organization application. We are offering you the multi user facility with superior access control along with the employee can see their own payslip, IT Projections, Leave Details, Loan Details, Current profile etc. on internet/intranet

The Payslip is generated after the attendance is marked for that month. ESIC and PF challans are available at the convenience of a mouse click. The payroll software also manages the Company Holidays and the Bank holidays. GTS Payroll is providing interface to any standard ERP (SAP, Oracle Application, JD Edwards etc).

Key Features

- ❖ Web Base Application (ASP.Net Technology)
- ❖ Designed for Windows 95/98/ME/XP / Win NT - 2000 / 2003.
- ❖ Powered With RDBMS Technology (Ms Access / Ms SQL / Oracle)
- ❖ Compatible with ERP Solutions (SAP / Oracle / JD. Edward)
- ❖ Compatible with Accounting Software
- ❖ Export for Banks (Power Pay Accounts) Ready format of ICICI, SBI, ABN Amro , HDFC, ING Vyasa
- ❖ Compatible with any Time Recording Machine.
- ❖ Master Data Import.
- ❖ Multi User / User Level Access / Branch Level Access
- ❖ Minimum User Entry
- ❖ Multi Company.
- ❖ User Defined Salary Structure
- ❖ User define Allowances , Deduction (Set your Own Formula / Fixed Pay / Annualized Pay etc.)
- ❖ With Full & Final Settlement.



Major Modules of Payroll Software

- Employee Profile
- Leave Management System
- Time Management System
- Loan Management
- Interface Module with SAP/Oracle Application/JD. Edwards
- Payroll Management System
- Employee Transfer, Promotions & Increments.
- Income Tax
- Reports

Employee Profile

- ✓ Employee Current position and job profile.
- ✓ Family background details.
- ✓ Employee Local address and References details.
- ✓ Employee Emergency address and contact person details.
- ✓ Employee Qualification and experience details.

Leave Management

- ✓ User Defined Leave types.
- ✓ Leave Balance Details.
- ✓ Leave Application.
- ✓ Leave Approvals.
- ✓ Leave rules.
- ✓ Holiday Master

Time Management System

- ✓ Employee Shift & Shift rotation with respect to shift cycle.
- ✓ Employee time management, Late Coming, Early going, Absence due to travel on Duty etc.
- ✓ Attendance data can be transfer from any Time Recording Machine.
- ✓ Overtime Details.
- ✓ Manual Attendance done By Employee details.
- ✓ Compensatory Off Application
- ✓ Personal Errand Application

Payroll Management

- ✓ User defined Salary Heads.
- ✓ Salary formula.
- ✓ Professional Tax Slab (State-wise).
- ✓ Create your own Salary Structures.
- ✓ Pay slip Generation
- ✓ Arrears and Bonus calculation



Loan Management

- ✓ Loan Application
- ✓ Automatic Interest calculation
- ✓ Loan Approval
- ✓ Management of different loans given to employees.
- ✓ User definable loan name.
- ✓ Automatic interest calculation for Loans with EMI option .
- ✓ Monthwise Breakup Report for installments deducted.
- ✓ Last balance report for loans.
- ✓ Management of multiple of loan through single deduction from salary
- ✓ Auto calculation of Interest Perk (as per IT calculation).

Interface Module with SAP/Oracle/JD. Edwards

- ✓ Employee Master
- ✓ Branch Master
- ✓ Company Master
- ✓ Attendance through time sheet machine

Employee Transfer, Promotions & Increments.

- ✓ Transfer Details.
- ✓ Promotion Details.
- ✓ Increment Details

Income Tax Module

- ✓ Income Tax Projection with expected TDS to be deducted from the current Month's Salary
- ✓ Generation of e-TDS Form 24, Form 24Q and Form 27A
- ✓ Provision for considering past emoluments in case an employee joins during the year.
- ✓ Provision for storing projected investment amount declared by the employe
- ✓ Reports on variance between declared and made investment.
- ✓ Auto Perk Calculation for Sub-Loan Interest , Accommodation , Car etc.
- ✓ Exemption Calculation for HRA , Medical , LTA etc



Reports

1. Companywise

- ✓ Assets Details
- ✓ Asset Location Details
- ✓ Asset De-active details
- ✓ Company Holiday List
- ✓ Leave Types Details
- ✓ Professional Tax Details
- ✓ Contractors Details
- ✓ Bank Details
- ✓ Bonus Types
- ✓ Vehicle Details
- ✓ Facility Details

2. Employee

- ✓ Employee Joining Information
- ✓ Employee Probation Details
- ✓ Employee Profile
- ✓ Employee Salary Structure
- ✓ Transfer / Promotion Details
- ✓ Salary Increment Details
- ✓ Document submitted Details
- ✓ Resigned Employee Details
- ✓ Department Wise Employee List
- ✓ Blood Group Employee List
- ✓ Assets Given to Employee
- ✓ Family Background Details
- ✓ Emergency Address – Contacts Details
- ✓ Awards Given to Employee
- ✓ Birthday List
- ✓ Employee Membership Details
- ✓ Employee Training History
- ✓ Employee Appraisals History

3. Leave and Attendance

- ✓ Employee Leave Application
- ✓ Employee Leave Approval
- ✓ Leave Balance
- ✓ Late Coming
- ✓ Late Sitting
- ✓ Early Going
- ✓ Compensate Off Details
- ✓ C-Off Balance Details
- ✓ Shift Details



- ✓ Employee Current Shift
- ✓ Over Time Details
- ✓ Employee Total Over Time Hours
- ✓ Daily Attendance Report
- ✓ Daily Absent Report
- ✓ Monthly Attendance

4. Payroll Management

- ✓ Salary Heads Details
- ✓ Monthly Salary Register
- ✓ Salary Statement Depositing in Bank
- ✓ Salary Cash Statement
- ✓ Salary Cheque Statement
- ✓ Salary Slip
- ✓ Bonus Details
- ✓ Conveyance Details

4. Statutory Reports

- ✓ ESIC Challans
- ✓ PF Challans
- ✓ PT Challans
- ✓ Form 6A (Employees Yearly PF Contribution)
- ✓ Form 3 - (For Professional Tax)
- ✓ Form 12A (Revised) - Employee's Monthly PF Contribution
- ✓ Form 3A (Revised) Details of Employees Pension Fund Scheme – Yearly
- ✓ Form 19 (Claiming Employees Provident Funds Dues)
- ✓ Form 10 C - Pension (For Claiming PF Withdrawal)
- ✓ Form - 10 (Employee's PF Organization for Resigned Employee's)
- ✓ Form – 24 (Annual salary returns of the employees)
- ✓ Estimated Income Tax Slip
- ✓ Form 16, Form 16AA, Form 12 BA , Form 24 and ITNS 271 / 280 Challan of Income Tax.

GTS Info Systems

MEGHDOOT, A-202 ,Happy Colony,
Lane # 4, Kothrud,
Pune – 411 029 (India)

Phone : 91-20-65002265

Mobile : 9850200700

Email : gts@gtsinfosystems.com